

Southend-on-Sea Photographic Society

Constitution

Revised April 2010

1. NAME

1.1 The name of the society shall be Southend-on-Sea Photographic Society.

2. AIM

2.1 The aim of the Society shall be the mutual assistance of the membership for the furtherance of photography.

3. MEMBERSHIP

3.1 Membership of the Society shall be in two grades:

3.1.1 Ordinary Members – All persons interested in photography shall be eligible for ordinary membership

3.1.2 Honorary Life Members – Any person who has rendered special service to the Society may be elected as an Honorary Life Member.

3.2 The Secretary and Treasurer shall be empowered to enrol Ordinary Members, but Honorary Life Members shall be elected only at the Annual General Meeting.

3.3 A membership may be terminated at the discretion of the Committee.

4. OFFICERS

4.1 The officers of the Society shall be a) Honorary and b) active:

4.1.1 The President, supported by a Vice President – such ladies and gentlemen as are keenly interested in photography and who intimate a willingness to accept office.

4.1.2 A Chairman, Vice Chairman, Treasurer, Secretary, Competition Secretary, Syllabus Secretary plus such additional officers as may be appointed by the Committee.

5. COMMITTEE

5.1 The management of the Society shall be vested in a Committee consisting of active officers, together with two Ordinary Members or Honorary Life Members, and the President attending in an advisory capacity. Four members shall form a quorum and the Committee shall have the power to fill any vacancies arising during its year in office, as well as to co-opt additional Members for special services as and when necessary.

5.2 At the first Committee meeting following the Annual General Meeting or Special General Meeting, the Committee shall appoint a Publicity Officer and an External Competition Secretary from within the Committee, plus such additional officers as may be required.

6. MEETINGS

6.1 Ordinary meetings of the Society shall be arranged by the Committee.

6.2 Competitions and Exhibitions may be arranged by the Committee.

7. SUBSCRIPTIONS

7.1 The subscriptions of the Society shall be determined at the Annual or Special General Meeting and such subscriptions shall be due and payable on the 1st October each year, or thereafter within two weeks of joining. Persons joining after 31st December in any year shall pay only one half of the full subscriptions.

8. RIGHTS OF MEMBERS

8.1 Ordinary and Honorary Life Members shall be entitled to participate in all the amenities of the Society.

9. SPECIALIST GROUPS

9.1 The Society shall encourage the formation of groups of members interested in special forms of photography and such groups may format their own rules and charge special additional subscriptions, subject to the guidance and approval of the Committee.

10. BUSINESS MEETING

10.1 The Annual General Meeting of the Society (of which fourteen days' notice shall be given) shall be held in April when the report of the Committee and a duly audited statement of accounts for the year ended 31st March shall be presented and the officers and the Committee shall be elected. The Chairman and the Vice Chairman shall hold office for two years, all other Committee Members shall retire annually. All Members of the Society are eligible for election. All members of the Society may nominate any member for all posts on the Committee subject to the individual's agreement to stand. The Chairmanship of the Society shall be elected bi-annually and shall have held an Active Officer's post within the Committee.

10.2 A Special General Meeting of the Society may be convened by the Committee or by a letter signed by twelve Ordinary Members of the Society and addressed to the Secretary. Such letter to state explicitly the business to be brought forward at a Special Meeting at which no other business is to be discussed and this Special Meeting shall be held within one calendar month of the date of the receipt of such request by the Secretary.

10.3 Notice of any Business Meeting of the Society shall be published by the Secretary at least fourteen days before such a meeting.

11 VISITORS

11.1 Visitors are most welcome, but shall not attend, without permission, more than two meetings of the Society during any one session.

12 ALTERATIONS IN CONSTITUTION

12.1 No alteration in the Constitution shall be made except at the Annual General Meeting of the Society, or at a Special General Meeting called expressly for the purpose. Notice of any suggested alterations shall be sent to the Secretary not later than fourteen days before the date of the Annual General Meeting or Special General Meeting.