

Southend on Sea Photographic Society



Data Protection Policy

The Data Protection Act 2018 replaces current legislation, but current data protection principles are continued effectively unchanged. The new legislation (GDPR 2018) adds a requirement for all data controllers to demonstrate their compliance. Clubs need to inform volunteers about the requirements for holding and using personal data. Clubs do not need explicit consent to collect personal data, but implied consent is an essential feature of membership. This is only valid when members are adequately informed via a published policy. This policy is based on advice from the PAGB.

Southend on Sea Photographic Society is established with the objectives set out in its constitution and is a data controller within the UK.

The personal information referred to in this Policy may include name, contact details, records of entries to competitions, and such other information as may be necessary for the effective management of the legitimate interests of Southend on Sea Photographic Society. This information will be restricted to the Society committee / webmaster and will not be passed on to anyone else.

Southend on Sea Photographic Society collects and holds personal information about:

1. The members of the Society
 - This information is used to facilitate administration and services. The information is compiled into spreadsheets. The contact details of members of the committee allocated to provide particular services may be published generally.
2. Others necessary for the conduct of the business of the Society
 - This information is used to satisfy a requested service or a contractual requirement and may be retained to confirm the outcome, such as details for speakers or judges.
3. Members of Southend on Sea Photographic Society as the creators of Images used in internal and external competitions by the Society.
Organisers of external competitions need to ensure that any third-party entrant confirms explicit consent for the organiser of that competition to hold personal data about the photographers entered in to the event.

If one ordinary member of the Society wishes to contact another member, a committee member can send the first person's details to the second, so long as the first person is happy with this. Then it is the second member's decision if they want to respond.

When a committee member / webmaster sends an email to more than one member of the Society, the circulation list must be in the "Bcc" section of the email and their address in the "To" section.

A member can opt out from receiving email newsletters at any time by contacting the Secretary or Webmaster. The email newsletter will contain details of how to opt out.

Committee members must maintain separation between data relating to Southend on Sea Photographic Society, any data from other organisations and domestic use of personal data.

Any person wishing to verify the information held by the Society relating to them may apply to the Secretary.

Southend on Sea Photographic Society may retain historical archives for example but not limited to, records of meetings, records and catalogues of competitions, awards and other event results.

Members' contact data held by the Society will be deleted within three years of their membership ceasing.

Prospective members' data held by the Society will be deleted within one year, if they do not become a member of the Society.

The circulation of marketing material, including any offer of goods or services, by electronic means is prohibited without express consent by the data subject, and a data subject is entitled to withdraw consent at any time. This does not include events directly related to the Society's activities or leaflets and posters displayed at Society meetings. However, the club will not make contact information available for electronic marketing and will refuse requests to cascade marketing material to members by electronic messages.

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